

Spring Conference Board Meeting  
February 9, 2019  
Huntsville Hospital Dowel Center

- I. Call to Order: 16:30
- II. Establishment of quorum, introduction of guests  
Attendance: Chris Eidson, Megan Sortino, Alyssa Ritenour, Sherry Kolodziejczak, Valley McCurry, Laura Smith, R.J. Higginbotham, Rachel Ashcraft, Rachel Gahan
- III. Review and approval of minutes from previous meeting
- IV. Old Business/New Business
  - a. Finalizing bylaws
    - i. Edited version passed out- updated antiquated language. updating to current routines
    - ii. Call to Vote- Summer Board Meeting: Saturday, June 15, 2019
      1. Article VI- Committees
      2. Article VII- Student Advisory Board
        - a. Need 1-2 members from each school
        - b. Student OT Association make recommendation to ALOTA president- ALOTA president will approve.
        - c. President, VP, Secretary, and treasurer
        - d. Develop their own rules, roles, and responsibilities that will be approved by the President
        - e. Develop term length (i.e. COTA 18 months vs OTS 2 year)
        - f. Get one collective vote
      3. Article X Nominations and Elections
        - a. Removing Article X from Bylaws
      4. Article XIII Districts
        - a. Update language to reflects the power the districts to create governance
        - b. Requires Executive Board approval
        - c. Identify roles and responsibility which requires Executive Board approval
    - b. Roles and responsibilities
      - i. Decentralizing
      - ii. Scope of responsibility for each Board Members
        1. Checks and Balances
        2. Standard operating procedures
        3. Action Item:

- a. Make changes to current roles and responsibilities
      - b. Approval to Board
    - iii. President and Treasurer- July 1, 2019- June, 30, 2019
      - 1. Election for treasurer in April, 2019
      - 2. 30 day window for voting closing
    - iv. VP and Secretary July 1, 2018- June 30, 2020
  - c. Transition planning for President elect- Rachel Ashcraft
    - i. Chris mentoring Rachel over this year
      - 1. Rachel to be in President in July 1, 2019-June 31, 2021
    - ii. ALOTA financing Rachel to attend AOTA in April 2019
- V. Officer/Committee Reports:
  - a. VP
    - i. Fall Conference Planning Committee
      - 1. Email to be sent out
      - 2. Looking for volunteers
    - ii. Spring conference
      - 1. District committees
      - 2. New ideas: Focused Conference
  - b. Government Affairs
    - i. Government Affairs update regarding impaired practitioners
      - 1. The licensure board to open practice act address impaired practitioner
        - a. Current functional practice is the board allows people to self report (i.e drug use, dui) and action plan is established. Disciplinary action is an option after that.
        - b. Current practice act does spell out details of how impaired practitioners are dealt with. ASBOT asking to partner with ALOTA to add language to address impaired practitioners
        - c. Going to wait to open practice act in 2-3 years in a fiscally responsible and politically responsible way. Valley, Chris, Rachel, and Jay have been meeting and discussing action plan moving forward
  - c. Treasurer
    - i. Financial Report
      - 1. Checking: \$74,195.35
      - 2. Legacy: \$ 33,264.34
    - ii. Budget proposal to be out soon
  - d. Membership

- i. Total: 326 Licensed: 152 Student: 174
  - ii. Membership drive
    - 1. Reward conference fee or hotel stay
  - iii. Benefits of membership
    - 1. Looking into offering free CEUs through webinars
- e. Recognitions
  - i. 2 Scholarships given 1 OTS 1 OTAS
  - ii. Change to 4 OTS scholarships 1 OTAS scholarships/a year
- f. Social Media
  - i. 2018 goals and status and strategic plan for 2019
    - 1. Facebook- improved 45% likes
    - 2. Twitter- Improved 38%
    - 3. Begin an Instagram feed
- g. District Chairs
  - i. District ideas discussed at fall conference
    - 1. Proposed money made by ALOTA Shirts to go back into the districts' budget
    - 2. District Chairs can request increase in funding with board approval
    - 3. Increasing the responsibilities of the district
    - 4. Newsletter
  - ii. Sponsorship or Contest: Questionnaire blast for members and prospective members
    - 1. Gift card vs. money off conference
- h. Adjourn 17:51