**Minutes of the Alabama Occupational Therapy Association June 24, 2017 Board Meeting. Held at the UAB School of Health Professions, Birmingham, AL.**

**Board Members Present**: Jason Vice, Chris Eidson, Megan Sortino, Candra Taylor, Tracy O’Connor (Phone), Angela Thomas-Davis (Phone), Mia Tigue (Phone), and Tara Thompson (Phone).

**Agenda:**

1. Budget Proposal **Approved by quorum**
2. MemberClicks Proposal **Approved by quorum**
3. ALOTA By-Laws Review/Revision **Deferred**
4. Alabama Political Acton Committee Fund inc. Opt-Out **Approved by quorum**
5. Fall Conference update

**Item 1 –** Budget Proposal

* Estimated revenue and expenditures for the July 1st 2017 through June 30th were reviewed.
* Line items updated to more accurately reflect revenue/expense categoris (Including addition of MemberClicks and Moolah).
* Motion to revise MemberClicks expense to reflect revised membership count (300+).
* Revised Budget approved.

**Item 2** – MemberClicks Proposal

* Memberclicks is an all-inclusive platform that will manage our membership, communication, event planning, financial management, and allow for a full customizable website
* Start-up fee is $1,200 which covers onboarding of all members
* Yearly fee is $3,550 (or $296/month) which includes up to 1,000 custom member profiles, 3,000 prospect profiles, and 40,000 emails a month
* ALOTA is currently paying about $200 for mailchimp (which is just for emailing) and about $900 for mailouts
* ALOTA currently has 165 practitioner members and 189 student members
* The set-up fee will come out of this year’s budget due to timing
* Motion to adopt MemberClicks platform was approved.

**Item 3** – ALOTA By-Laws Review/Revision

* Motion to postpone review and revision of by-laws due to time constraints and to allow for a period of open comment by members.
* By-Laws Review/Revision to be readdressed at annual business meeting at Fall Conference.

**Item 4** - Alabama Political Acton Committee Fund inc. Opt-Out

* Motion to allot a portion of membership fees towards Alabama PAC fund. PAC allotment will be standard with member given option to “Opt-Out” at time of application or renewal.
* Motion for PAC allotment approved.

**Item 5** – Fall Conference Update

* Fall conference is being held 09/22/17 – 09/24/17 at the Hampton Inn & Suites Orange Beach, AL.
* Full speaker lineup is complete. Call for papers is now closed.
* Vendor/Exhibitors still being solicited.

**Secretary** – Megan Sortino

* No update at this time

**Government Affairs** – Chris Eidson

* Senate vote on healthcare next will. Currently looks likely to pass.
* Members of Government Affairs will be meeting with lobbyist (Jay Murril) to discuss state policy and identify current stake holders relative to Medicaid.
* Need for regular updates to ALOTA website for policy updates.

**Recognitions** – Tracy O’Connor

* Scholarship application for Fall Conference ready to post to website. To be ended 2.5 weeks prior to conference.
* Question posed regarding cost-sharing for mail-outs with ASBOT. Follow-up with Ann Cosby

**Central District** - Dewayne Hamilton (by proxy)

* Burn CEU event rescheduled (likely last week of July/first week of August)
* Baseball game night (planning stages)
* Reschedule meet & greet at Redmont following 1st week of fall semester.

**East-Central District** – Mia Tigue

* Event with Ms. Lowman from NAMI
* Meeting again in late October (at Tuskegee University)

**Southern District** – Candra Taylor

* Working on CE opportunities (planning stages)